STUDENT DROP OFF POLICY:

DROP OFF Time:
Starts at 7:10 AM Finishes at 7:45 AM

1. **Morning hours** parents will enter through Monarch Ln. and follow the blue arrows.
2. **Academy & College Prep** students will be dropped off in the same location.
3. **Exit onto Monarch Ln.** Parents must turn Right towards FM 3167 to avoid traffic congestions or collisions.
4. **Drive the speed limit:** the speed limit on campus is not to exceed 5 mph at any time.
5. **Be alert to your surroundings:** Our campus serves over 500 students daily and some of them are not as cautious as they should be while walking on campus.
6. **Do not use drop off or pick up times** to visit with teachers or administration. *(Parents must make prior meeting arrangements before visiting campus)*
7. **Never** leave your vehicle unattended or parked on the Drop Off/Pick Up routes.
8. **NO CELL PHONE USE** *(TALKING OR TEXTING)* in school zone.
9. **No smoking** is allowed in a school zone. Do not smoke in the car while waiting for your child.
10. **No loud music** playing while in the parking lot.

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**Bus Unloading**
**Academy/College Prep - Parent Vehicle Drop Off Route**

**Entrance for All Parents**
**Exit for ALL Parents**
**Entrance/Exit for School Buses ONLY**
**Stop for traffic flow**
STUDENT PICK UP POLICY:

PICK UP Time:
Starts at 3:45 PM Finishes at 4:05 PM

1. **Afternoon hours** parents will enter through Monarch Ln. and follow the blue arrows.
2. **Academy & College Prep** students will be picked up in the same location.
3. **Exit onto Monarch Ln.** Parents must turn Right towards FM 3167 to avoid traffic congestions or collisions.
4. **Drive the speed limit:** the speed limit on campus is not to exceed 5 mph at any time.
5. **Be alert to your surroundings:** our campus serves over 500 students daily and some of them are not as cautious as they should be while walking on campus.
6. **Do not use drop off or pick up times** to visit with teachers or administration. (Parents must make prior meeting arrangements before visiting campus)
7. **Never** leave your vehicle unattended or parked on the Drop Off/Pick Up routes.
8. **NO CELL PHONE USE** (TALKING OR TEXTING) in school zone.
9. **No smoking** is allowed in a school zone. Do not smoke in the car while waiting for your child.
10. **No loud music** playing while in the parking lot.